

THE ELMS RETIREMENT RESIDENCE, INC.
APPLICATION FOR EMPLOYMENT

Date: _____

Name: _____

Social Security #: _____

Address: _____

Telephone #: _____

Are you over 18? Yes _____ No _____

Education:

High School _____

Did you graduate? Yes _____ No _____

College/Other _____

Yes _____ No _____

Former Employers:

From/To	Co. Name & Phone	Supervisor	Salary	Position	Reason for Leaving
_____	_____	_____	_____	_____	_____
_____	_____	_____	_____	_____	_____
_____	_____	_____	_____	_____	_____

Employment desires:

Referred by: _____

Position: _____

Salary: _____

When can you start? _____

Number of hours seeking: _____

Are you employed now? Yes _____ No _____

Have you ever applied at The Elms before? _____ When? _____

Availability:

Sun _____ Mon _____ Tues _____ Wed _____ Thurs _____ Fri _____ Sat _____

What experience, special qualifications, volunteer work or any other pertinent information should we know about that would make you an excellent candidate for this position? _____

Do you have any physical condition which may limit your ability to perform the job for which you are being considered? Yes _____ No _____ Explain _____

Have you ever been *convicted* of a felony or misdemeanor? Yes _____ No _____

In case of emergency notify: _____ Phone _____

I certify that the facts contained in this application are true and complete to the best of my knowledge and understand that if employed, falsified statements on this application shall be grounds for dismissal. I understand and agree that, if hired, my employment is for no definite period and may, regardless of the date of payment of my wages and salary, be terminated at any time without prior notice.

Date: _____ Signature: _____

THE ELMS IS AN EQUAL OPPORTUNITY EMPLOYER, DEDICATED TO A POLICY OF NON-DISCRIMINATION IN EMPLOYMENT ON ANY BASIS INCLUDING RACE, CREED, COLOR, AGE, SEX, RELIGION OR NATIONAL ORIGIN.